

APPROVED BY THE STARK
COUNTY COMMISSIONERS

**STARK COUNTY COMMISSIONERS
MINUTES**

REGULA: _____

BERNABEI: _____

CREIGHTON: _____

CLERK: _____

DATE APPROVED: _____

DATE: WEDNESDAY, MAY 15, 2013

SUBJECT: BOARD MEETING

**PRESENT: COMMISSIONER TOM BERNABEI, PRESIDENT
COMMISSIONER JANET CREIGHTON, VICE PRESIDENT
COMMISSIONER RICHARD REGULA, MEMBER
BRANT LUTHER, COUNTY ADMINISTRATOR
JEAN YOUNG, CLERK**

DISTRIBUTION:
Journal
File

Commissioner Bernabei opens the meeting at 1:30 PM.

Recite – Pledge of Allegiance

AMENDMENTS:

JEAN YOUNG- TO ADD AN APPROPRIATION FOR JOB & FAMILY SERVICES AND BUDGET TRANSFER
FOR THE CLERK OF COURTS

BRANT LUTHER-TO REMOVE THE HOUSE NUMBERING RESOLUTION AGREEMENT FROM MY AGENDA

Commissioner Creighton moved, seconded by Commissioner Regula to approve Amendments as
presented.

Motion Carried

Public Speaks: None

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Approve Board Meeting Minutes:
May 8, 2013

Commissioner Creighton moved, seconded by Commissioner Regula to approve Board Meeting
Minutes as submitted.

Motion Carried

Jean Young:

Appropriations:

ISP/Adult Probation: Start up funds for New Fund 837 CCA 407 Subsidy PSI Program Grant FY 2013
to be repaid to Court of Common pleas-\$10,625.00

ISP/Adult Probation: Start up funds for Fund 835 ISP Non Support Program Grant FY 2013 to be repaid
to Court of Common pleas-\$5,800.00

ISP/Adult Probation: Start up funds for Fund 836 Intensive Supervision and Day Reporting Program Grant FY 2013 to be repaid to Court of Common pleas-\$57,000.00

ISP/Adult Probation: Start up funds for New Fund 834 Chance Officer Program Grant FY 2013 to be repaid to Court of Common pleas-\$3,665.00

ISP/Adult Probation: To appropriate unspent funds as of Dec 31, 2012 for Fund 837 CCA 407 subsidy PSI Program Grant FY 2013 for grant period July 1, 2012 to June 30, 2013-\$3,043.13

ISP/Adult Probation: To appropriate unspent funds as of Dec 31, 2012 for Fund 836 Intensive Supervision and Day Reporting Program for grant period July 1, 2012 to June 30, 2013-\$40,995.33

ISP/Adult Probation: To appropriate unspent funds as of Dec 31, 2012 for Fund 835 ISP Non Support Program Grant FY 2013 for fiscal year July 1, 2012 to June 30, 2013-\$16,275.10

ISP/Adult Probation: To appropriate unspent funds as of Dec 31, 2012 for Fund 834 Chance Officer Program Grant FY2013 for fiscal year July 1, 2012 to June 30, 2013-\$1,639.88

Amended Appropriation:

Job & Family Services: From unappropriated balance appropriate funds to the Children's Service Levy (266) \$2,500,000.00

Commissioner Creighton moved, seconded by Commissioner Regula to approve Appropriations as submitted.

Motion Carried

Budget Transfers:

ISP/Adult Probation: FY2013 PSI Budget Revision Mileage-\$131.28 from Service to Other

ISP/Adult Probation: FY2013 Budget Revision-ISP/DR Program-Bus Passes-\$6,266.26 from Salary and \$6,759.00 from Service to Other

ISP/Adult Probation: FY2013 Budget Revision-Non Support-\$88.46 from Salary and \$8,264.00 from Service to Supply \$3,601.50, Other \$165.83 and \$4,585.13 to Transfer Out

Veterans: For Bus Wrap, Etc needed in purchased Service Account-\$20,000.00 from Other to Service

Amended Budget Transfer:

Clerk of Courts: Additional appropriation needed for 2013-\$4,000.00 from Service to Capital

Commissioner Creighton moved, seconded by Commissioner Regula to approve Budget Transfers as submitted.

Motion Carried

Prior Year Journal Entries:

Sheriff to Sheriff-\$218.81 Reimburse Sheriff Dec 2012

Sheriff to Sheriff-\$5,630.63 Reimburse Sheriff PE 12/05/2012

Sheriff to Sheriff-\$762.93 Reimburse PE 12/05/2012

Sheriff to Sheriff-\$1,019.14 Reimburse Sheriff PE 12/05/12

Sheriff to Sheriff-\$2,056.54 Reimburse Sheriff thru December 2012

Commissioner Creighton moved, seconded by Commissioner Regula to approve Prior Year Journal Entries as submitted.

Motion Carried

Award Bids:

Engineers:

Bid No. 2803 Limestone & Gravel to various vendors based on job location(s) and pricing as per attached specifications

Bid No. 2804 Bituminous Materials to Central-Allied Enterprises, Inc as per attached specifications

Bid No. 2805 Asphalt Concrete to various Vendors based on job location(s) and pricing as per attached specifications

Commissioner Creighton moved, seconded by Commissioner Regula to approve to Award Bids as submitted.

Motion Carried

Resolution:

JFS:

To enter into agreement-Title IV-D for purchase services for the Effective Administration of the Support Enforcement Program with the Clerk of Courts-\$68,728.84 Effective 7/1/2013 through 6/30/2014

Commissioner Creighton moved, seconded by Commissioner Regula to approve Resolution as submitted.

Motion Carried

Requisitions:

Sheriff:

Agent Services to Ohio Drug LE Grant-Various Vendors-\$83,285.68 Fund: Justice System Sales Tax

Job & Family Services:

Work related daycare-Various Vendors-\$100,000.00 Fund: Children's Service Levy

Community Development:

Yearly membership dues for the Ohio Conference of Community Development (OCCD) for the Stark County CDBG Program 7/1/2013-6/30/2014 Vendor: OCCD-\$250.00 Fund: Community Development

Commissioner Creighton moved, seconded by Commissioner Regula to approve Requisitions as submitted.

Motion Carried

Non-Encumbered Expenses:

Sheriff:

Services for Metro Agent for hours worked at Sheriffs office from 2/1/2013 through 4/30/2013 (63 days)-Vendor: City of Canton Police Department-\$12,539.92 Fund: Justice System Sales Tax

Adult Probation/ISP:

Reimburse Lavery Automobile for the first month lease payment-Vendor: Lavery Automotive-1st vehicle \$249.00 Fund: Non Support Program 2013 2nd vehicle \$249.00 Fund: Special Projects Fund-Court of Common Pleas

Commissioners:

Board appointed Attorney for Sheriff-Vendor: Roetzel and Andress \$67.50 Fund: General

Commissioner Creighton moved, seconded by Commissioner Regula to approve Non-Encumbered Expenses as submitted.

Motion Carried

Travel:

Two Job & Family Services employees seeking \$155.60 to attend Connecting The Dots Conference on July 25, 2013 in Columbus, OH

Two Job & Family Services employees seeking \$20.00 to attend Metro 10 on September 10, 2013 in Columbus, OH

Commissioner Creighton moved, seconded by Commissioner Regula to approve Travel Requests as submitted.

Motion Carried

Brant Luther:

Resolution:

Commissioners:

Authorizing the County Auditor to deduct monthly parking fees directly from employee's paychecks

Commissioner Creighton moved, seconded by Commissioner Regula to approve Resolution as submitted.

Motion Carried

Resolution:

Commissioners:

Approving an agreement between the Stark County Commissioners and the City of Massillon for housing Inmates in the Stark County Jail

Commissioner Creighton moved, seconded by Commissioner Regula to approve Resolution as submitted.

Motion Carried

Resolution:

Commissioners:

Authorization to accept and enter into a Ohio Water Pollution Control Loan Fund Agreement for the Home Sewage Treatment System (HSTS) Funding

Commissioner Creighton moved, seconded by Commissioner Regula to approve Resolution as submitted.

Motion Carried

Resolution:

Commissioners:

Amending the Commissioners Employee Handbook and Authorizing the County Administrator to revise the County's Employment Application Forms

Commissioner Creighton moved, seconded by Commissioner Regula to approve Resolution as submitted.

Motion Carried

Rick Flory:

Final dedication of Subdivision Plat:

Regional Planning:

Floom Subdivision No. 2 in Jackson Twp.

Commissioner Creighton moved, seconded by Commissioner Regula to approve Final dedication of Subdivision Plat as submitted.

Motion Carried

Sidewalk Performance Bond Substitution of Mortgage Collateral Request

Regional Planning:

Shady Knolls No.2 Allotment in Jackson Twp-Estimate for remaining work to be completed is \$29,095.00

Commissioner Creighton moved, seconded by Commissioner Regula to approve Sidewalk Performance Bond Substitution of Mortgage Collateral Request as submitted.

Motion Carried

Rick Flory for Contract Administration:

Greenbower St. Bridge, PID No. 86517 Project-(Revised) Addendum No.1

Engineers:

The Board is requested to approve Addendum No.1 which clarifies Liquidated Damages and a Declaration regarding material assistance form is not required. The Engineer's cost estimate remains unchanged.

Commissioner Creighton moved, seconded by Commissioner Regula to approve Addendum No. 1 as submitted.

Motion Carried

Airport Tension Fabric Salt Building Project-(Revised) Addendum No. 1

Engineers:

The Board is requested to approve the revised Addendum No.1 which modifies the West and East Elevation Plan Sheets, Geotechnical Subsurface Exploration Sitework Recommendations and Foundation & Floor Design Recommendations and any /all cost related to this Addendum shall be added to the lump sum project cost. The Engineer's estimate of cost has changed from \$166,000.00 to \$173,000.00

Commissioner Creighton moved, seconded by Commissioner Regula to approve Addendum No.1 as submitted.

Motion Carried

Release Escrow:

Commissioners:

Ameriseal & Restoration, LLC in the amount of \$1,482.00 for the Frank T. Bow Renovation Project.

Commissioner Creighton moved, seconded by Commissioner Regula to approve to Release Escrow as submitted.

Motion Carried

Advertise for Bids:

Engineers:

H-3-2013 Asphalt Resurfacing Project. The total engineering estimate of probable construction cost for the project Base Bid is \$966,500.00, Alternate 1 is \$147,500.00 and Alternate 2 is \$59,100.00.

Commissioner Creighton moved, seconded by Commissioner Regula to approve to Advertise for Bids as submitted.

Motion Carried

Grant Application:

ISP/Day Reporting:

The Ohio Department of Rehabilitation and Corrections in the amount of \$690,821.00 for the fiscal period July 1, 2013 through June 30, 2014

Commissioner Creighton moved, seconded by Commissioner Regula to approve Grant Application as submitted.
Motion Carried

Grant Application:

Chance:

The Ohio Department of Rehabilitation and Corrections in the amount of \$43,996.00 for the fiscal period July 1, 2013 through June 30, 2014

Commissioner Creighton moved, seconded by Commissioner Regula to approve Grant Application as submitted.
Motion Carried

Grant Application:

Pre-Sentence Investigation (PSI):

The Ohio Department of Rehabilitation and Corrections in the amount of \$127,499.00 for the fiscal period July 1, 2013 through June 30, 2014

Commissioner Creighton moved, seconded by Commissioner Regula to approve Grant Application as submitted.
Motion Carried

Grant Application:

Non-Support:

The Ohio Department of Rehabilitation and Corrections in the amount of \$69,917.00 for the fiscal period July 1, 2013 through June 30, 2014

Commissioner Creighton moved, seconded by Commissioner Regula to approve Grant Application as submitted.
Motion Carried

Establish Funds:

ISP & Day Reporting Grant, Chance Grant, PSI Grant and Non-Support Grant

Commissioner Creighton moved, seconded by Commissioner Regula to approve to Establish Funds as submitted.
Motion Carried

Commissioner Comments: Brant Luther:

Upcoming Work Sessions:

Tuesday May 21st-Software Management Solutions

Commissioner Creighton moved, seconded by Commissioner Regula to adjourn meeting
Motion Carried.

NOTICE: Minutes of meetings of the Board of Commissioners are filed as a permanent record in the official journal of the Board of Commissioners. The official record includes originals or copies of all resolutions that are adopted by the Board. This includes resolutions approving the signing of Contractual documents, financial transaction forms and other actions adopted by the Board. Contracts, agreements, leases, purchase orders, personnel actions and other such material referred to in the resolutions are filed by subject in the Administrative Offices and originated departments. The official journals that include, the minutes and related resolutions are available for public inspection in the Administrative Offices of the Commissioners.

Respectfully Submitted,
Sara Donald

Orig.: Jean Young
Cc: Commissioners